INSTITUTIONAL DEVELOPMENT PLAN (IDP)
UNDER NEP 2020

Anand Arts College, Anand
Nr Electric Grid, Anand-388001
www.aac.edu.in
Phone: 02692 250260

DEPARTMENT OF HIGHER EDUCATION
GOVERNMENT OF GUJARAT

Contents

Vision and Mission

Our Motto:

Ya Vidhya Sa Jyoti

VISION:

"Dissemination of knowledge and formal university education for the people who could not afford to go to metropolises due to paucity of income. It is a vision to educate the have-nots with minimum expenses and education at doorstep."

MISSION:

"As the needs and aspirations of citizens of Anand and Charotar area go on expanding, the mission of the college expands. The ultimate aim is to educate and transform the minds of people to live in tune with the times. Hence all efforts of the college are in the direction of enlightenment and enrichment of the minds of students and this way to bring about a socio-economic change."

INSTITUTIONAL BASIC INFORMATION

Institutional Identity:

a. Name of the Institution: **Anand Arts College, Anand.**

b. Type of Institution: **GIA**

c. Category: Co-education/ Girls: -**Co-education**

d. Location: (urban / rural):- **Semi-urban**

e. Website Address of the College: www.aac.edu.in

f. Name of Head of Institution and Project Nodal Officers

Head and Nodal Officer	Name & Department	Mobile Number	E-mail Address
Principal	Dr. Manoj Patel	9824043050	aac.anandarts@gmail.com
Vice-Principal	Dr. Premchand Korali	9998846190	premchandkorali@gmail.com
IDP,Coordinator	Dr. Suresh Gadhvi	7984906640	surgadhvi@gmail.com

Establishment Details:

Sl.No.	Establishment Details	
1	Year of establishment	1963
2	Name of University to which Affiliated	Sardar Patel University
3	Year of Permanent Affiliation	1963
4	Year of Temporary Affiliation	1963

NAAC Accreditation:

	Date of Application	Date on which accreditation was received	Grade	Valid till
1st Cycle	**June, 2008**	**29/01/2009**	**B**	**28/01/2014**
2nd Cycle	**June, 2015**	**19/01/2016**	**B**	**18/01/2021**
3rd Cycle	**February, 2024**	**05/09/2024**	**B+**	**04/09/2029**

Students' Intake:

Sl. No.	Stream (Science/Commerce/ Arts)	Level (UG ,Diploma, PG)	Course name (Hons/ pass wise)	Duration (Years)	Sanctioned Annual Intake
1	**Arts**	**UG**	**B.A**	**3/4 Years**	**1950**

No. of Class Room in the College:

Seating capacity	250 capacity	180 capacity	80 capacity	20 capacity
No. of classroom	**00**	**07**	**12**	**2**

Library:

Sl.No.	Parameters	No. of Books
1	Total number of text books and reference books available in library for students (approx.)	**53, 472**

Reading Room:

Reading room	Sitting Capacity
Reading room-1	100

First Aid Box and Functional fire Extinguisher Facilities:

First Aid box available		Functional fire extinguisher		
Principal Room(Y/N)	Any other location(Y/N) If Y, Mention location	Principal`s chamber/Office/Class Room/Corridor	Near Main Electrical switch Board (Y/N)	Library(Y/N)
Yes	**Office, Teacher Common Room, Students common Room**	**Yes**	**Yes**	**Yes**

Hotels: 02

Boys & Girls Hostel

Hostel Intakes- 150

Facilities: Mess, Stationary Shop, Games and Sports, Reading Facility

Toilet/Urinal Facility in the College

Facility	Number for Boys	Number for Girls
Closets	**02**	**04**
Urinals	**08**	**02**

Drinking Water Facility in the College

Sl. No.	Drinking water with purifier	No of Taps	Capacity in litres
1	**03**	**08**	**210 Liters**

SWOC Analysis

NAME OF THE COLLEGE

Strength:

1. Democratic and active leadership of the principal
2. Qualified teachers with sufficient qualification (majority of teaching faculty has PH.D. degree, committed and experienced).
3. An able, visionary and participative management of the college
4. Sufficient area of land for future growth an extension of the institution.
5. Eco-friendly campus environment
6. Fully-functioned high-tech 8 smart classes
7. The institution has dedicated teaching and non-teaching staffs
8. Wide variety of students from multi-ethnic domain
9. Achievement in sports and culture
10. A vibrant NSS/NCC Wing
11. Accessibility and connectivity of the institution has a location advantage.
12. The IQAC is continuously involved in enhancing the quality education and it is well-supported by Management and stakeholders in the formation and implementation of its policy.
13. The teachers are involved in social service and various programme in the area.
14. Healthy relationship between teachers and students.
15. Well-equipped library
16. Effective implementation of the curriculum prescribed by the affiliating university.
17. Solar, rain water harvesting and other facilities are also available
18. Full time PTM and also two sports grounds for students' overall growth
19. Prepares students for competitive examinations

Weakness:

1. Financial limitation
2. Participation of alumni is less than desired level.
3. As per requirement, the institution has less number of sanctioned posts.

4. Temporary arrangement for teaching and non-teaching activity with contractual/part time engagements.

5. Limited digital infrastructure. Need to MOOC studio to create record online lectures, Skill development lab to provide employability skill training, etc.

6. Industrial support is inadequate.

7. Since our college is affiliated under University, we follow the curriculum of the university, not our own curriculum.

Opportunity:

1. To provide quality education to rural/urban students. It is one of the important institution in rural/urban area. We have sufficient land/building for and can introduce UG in different subjects, digital education and other short term courses also. By the proper facilities we can provide better employment to students and develop their spirits to nation-building.

2. Can be the guiding force towards bringing positive change in the society.

3. Suitable ambience for creating a harmonious environment.

4. Potential for research to usefulness in the path of human welfare and development.

5. Potential for extending the program "No Use of Plastics" in rural/urban areas.

6. Library- reading habit to be generated among a wider public.

7. For widening the scope of employment, short term training courses or workshop can be organized. There is greater possibility of networking among the alumni. Potential for extending facilities of competitive examination preparation for rural/urban areas students.

8. Potential to provide IT literacy training to rural/urban students of the area.

Challenges:

1. Economically backward area, so students are not sound in online path i.e. android mobile are not sufficient as required in online process, but we try to compensate the gap.

2. As the college was established in semi urban area, it has to withstand pressure during admission to enroll a large number of students.

3. Parents-teachers Meet – all departments try to make it much fruitful.

4. Lack of sufficient provision of Transport facility.

5. Campus recruitment

6. If the College does not get proper infrastructure and facilities, the students are likely move to neighboring district.

7. Meeting the challenges of highly competitive job market and HE avenues.

Specific objectives and Expected results of proposed.

Specific objectives:-

- To make provision for quality education.

- To provide sufficient infrastructure facilities to the students.

- To make provision for employability Skill Training for the students.

- To make provision for computer / IT Literacy Training for students.

- To make provision for value education.

- To prepare the students to face the interviews for getting different jobs.

- To improve the teaching standard including communication skills of the faculty members through training Programme.

NEED ASSESSMENT

Academic Administration:

1	Whether detailed lesson plans are given to students?	**Yes**
2	If yes, Is the lesson plan followed strictly?	**Yes**
3	What type of monitoring system is followed for completing course with inset Time frame?	**Weekly Supervision**
4	What type (monthly, quarterly, biannually, annually) of attendance management system is followed in the institute? What is the method of intimation to Faculty/students?	**Biannually**

5	What type of feedback system is used for appraising the performance of faculty members?
	  a. 360degree
	  b. Students' feedback
	  c. Self-appraisal
	  d. CCR
		B & C

6.	Is the rating communicated to teachers for improvement?	**Yes**

Infrastructural Development & Maintenance:

SL No	**Describe**	
1	What type of expansion work is required for existing Infrastructure? Is own land available for this?	Additional Classrooms, Audio-Visual Room, Indoor Stadium, Laboratories **Yes**
1(a)	Are men and women hostels adequate as per	Yes

		demand?	
		If expansion required, is own land available?	Yes
1(b)		Are men and women toilet blocks adequate as per demand?	Yes
		If expansion required, is adequate space available?	Yes
2		What type of modernization/renovation works are needed for existing infrastructure? (Laboratories, Library, hostels etc.)	To be well furnished digital class rooms, MOOC Studio, Computer Lab, Skills Development Lab, drinking water facility with purifier ,sports equipment, Library books etc.
3		What type of infrastructural development work required for non-academic area for the institution (toilets, girls common room etc.)	Toilets & new boys' common room are required
4		What type of infrastructural development work is needed for making them accessible for differently-abled students?	Need more ramps rails
5		Does the institute maintain the academic and non-academic infrastructure areas?	Yes
6		What are the monitoring mechanisms followed for maintenance?	Staff arranged for maintenance

Effective Institutional Governance:

Sr.No.		

1	Does the institution have duly constituted governing body?
	    a. If yes, has it been approved?
	    b. How frequently the Governing body meets?
	
	Yearly Biannually
	More times, as and when require
		Yes
		
		Approved
		
		As and when required

2	Does the institution have E-Governance project (ERP&MIS) implemented?	**Yes**
3	How record keeping and data management is done in the institute?	**Manually, Online**
4	What type of library management system is there in the institute?	**Software & Manual**
5	What type of financial management and accounting system is followed in the institute?	**Software & Manually**
6	Does the institute have its own active website? If yes, mention web address	**www.aac.edu.in**

Man power Management:

Sl. No.	Describe	
1	Does the institute have adequate and skilled manpower (both teaching and non-teaching)	Yes
2	Does the institute have a grievance redressal mechanism? Do they represent all the stake holders? Specify. a. For Staff	Yes Both

	b. For Students	
3	What type of staff engagement practices (academic, behavioral & organizational) are followed in the institute? a. Regular training b. Counseling on Performance c. Any other. Please specify	Regular Training Counseling on Performance

Research & Development:

SR. No.	Describe	
1	What are the research initiatives taken by the institute?	- Research Development Cell as per latest UGC guidelines - Organization of state, national and international level seminars and workshops 06 PhD guides in the institute
2	Have the institute identified the thrust areas for research work in the institutes? If yes, Please mention the areas	Yes - Literature and Social Science - Interdisciplinary and Multidisciplinary approach
3	How does the institute facilitate the project funding, from Sources like: (UGC/AICTE/ICSSR/CSIR/DBT/DST etc.)	The institute provides every possible infrastructural facility and helps in receiving grants from UGC
4	Has the institute handled Inter disciplinary Project?	YES
5	Has the institute worked on student Research project?	YES
6	Has the institute measured the growth in research and development through participation and contributions in International/National Conferences, Seminars, Symposiums, Workshops, and initiation of academic exchange programs? If yes, give details.	YES The institute grants duty leave to the faculty members for participating and presenting papers in seminars and conferences
7	What type of facilities and incentives are provided to faculty members to manage the research work after getting the Funding?	They are provided facilities to access library and other resources of the college

Monitoring and Evaluation:

Sl. No.	Describe	
1	Does the present administration, academic and financial System needs monitoring and development for flawless implementation?	Yes
2	Does the institute have IQAC cell? If yes, State the major functions of the cell.	Yes Working on quality improvements
3	Give details of number of meetings held by IQAC for last 3years.	10
4	Does the institute conduct the followings: a. Academic Audit b. Energy Audit c. Green Audit d. Financial Audit e. Administrative Audit	C, D & E
5	Mention the audits last done:	Academic, Administrative and Financial

Supporting Students from Disadvantaged Backgrounds:

Sl. No.	Describe the particular needs of your students by answering the following questions:	
1	What is the academic/skill training support that students may need for improving employability?	Communication Skill, Functional English, Course, Life and Soft Skills, Computer courses/ IT Literacy, Personality Development, Skills Enhancement Courses
2	Do all students wanting hostel accommodation get it on priority from the 1st year onwards?	NO
3	What is the academic/skill training support that SC/ST students may need for improving employability?	For giving extra class and training through MOOC studio/ recorded lectures, Communication Skill Course, Life and Soft Skills training
4	Do all SC/ST students wanting hostel accommodation get it on priority from 1st year onwards?	NO

PLANNING AND EXECUTION STRATEGY

Strategic Goals are to be prepared after consulting stakeholders such as students, parents, Governing Body, alumni, well-wishers, etc., A SWOC analysis be done based on which the Strategic Goals be prepared for the Institution. Some suggestive goals are given below.

Strategies Plan for institutional development based on SWOT analysis

1. Building up on our strengths, introduce new courses to make education accessible to more students from rural/nearby areas and less privileged sections of the society.

2. To enhance the quality of courses currently offered but making them more relevant, skill focused and responsive to the demands of the employment industry and to introduce Add on courses to Improve employability of the students.

3. Establish new infrastructure & improve the existing infrastructure.

4. To make teaching learning process more effective by adding more smart classrooms, MOOC Studio, Skills Lab, Blended learning - MOOCS & Digital recording Studio, ICT integrated teaching for faculty in innovative teaching methodology.

5. Improve social responsibility and awareness in the students by pushing for more collaborative interaction between agencies working with a social concern.

6. Plan for increasing revenue sources, maintenance of assets, pro-environmental initiatives, social / community engagement etc.,

7. Improving communication with key stakeholders such as parents, alumni, local leaders, industries, etc.,

8. Improving the faculty competency in terms of academic proficiency, communication skills, administrative capacity etc.,

Execution Plan Goal:

Activity 1: Timely conduct of classes to complete syllabus.

Improvement Plan: Digital Classrooms are proposed under the project. Guest Faculty/Ad-hoc Faculty will be engaged under the project.

Activity 2: Monitor weak/backward students and provide additional academic support.

Improvement Plan: The Bridge Course can be introduced to make the students fundamental more competent.

Activity 3: Ensuring access to library books and Computer Lab

Improvement Plan: Computer labs and computers are proposed under the project. Lab and Library will be kept open during college hours and students motivated to use them.

Activity 4: To provide placement opportunities for promoting employment.

Improvement Plan: To establish Skills lab to provide entrepreneurship and employability skills training. Opening of placement cell in the college.

-Liasoning with local Industries.

-Providing training to the students through different types of Agencies like Banking guide, DIC, MSME and rural self-employment Training.

Activity 5: Improving communication with key stake holders such as parents, alumni, industries and local Leaders.

Improvement Plan: Periodic meeting of parents, students and teachers.

-Periodic meetings by inviting career guide for guiding the students for different career opportunities.

Activity 6: Improving faculty competency items of ascendancy proficiency, communication skills and administrative capacity.

Improvement Plan: Complete visit to library by faculty members at least for one hour a day

-Holding faculty improvement programmes on monthly basis.

-Brain storming sessions, Language training and interpersonal communication skills training to be organized in proposed skills lab.

Activity 7: Monitoring the students and faculty for effective Learning out comes.

Improvement Plan: Introduction of weekly performance report.

Activity 8: Plan for increasing revenue sources

Improvement Plan: Collection of student fees for extra courses, Donation from public, etc.