



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ANAND ARTS COLLEGE
Name of the head of the Institution		DR. MANOJ R PATEL
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02692250260
Mobile no.		9824043050
Registered Email		aac.anandarts@gmail.com
Alternate Email		aac.anand@yahoo.co.in
Address		Nr. Electric Grid, Anand
City/Town		Anand
State/UT		Gujarat
Pincode		388001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Krupa Shah
Phone no/Alternate Phone no.	02692250260
Mobile no.	9427867167
Registered Email	krupa.work@gmail.com
Alternate Email	aac.anand@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://aac.ac.in/AQAR/AQAR%2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://aac.ac.in/Home/Accademic_calendar

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.81	2009	29-Jan-2009	28-Jan-2016
2	B	2.91	2016	19-Jan-2016	18-Feb-2020

6. Date of Establishment of IQAC	30-Jun-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduction of UGC approved Community	14-Aug-2018 730	50

college course in Tourism and Hospitality		
Rusa 2.0 infrastructure grant of 2 carore.	07-Feb-2019 730	1
Orientation programme for first year students.	16-Jul-2018 1	400
Organization of Sahitya Akadami Sponsored National Seminar by Hindi Department	19-Jan-2019 1	250
Organization of Sahitya Akadami Sponsored National Seminar by Gujarati Department.	27-Jan-2019 1	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	FINISHING SCHOOL	K.C.G. - GOVT. OF GUJARAT	2019 365	500000
INSTITUTION	SAPTDHARA	K.C.G. - GOVT. OF GUJARAT	2019 365	20000
INSTITUTION	STATE GOVT. - UDISHA - placement cell	K.C.G. - GOVT. OF GUJARAT	2019 365	50000
INSTITUTION	Rusa 2.0	K.C.G. - GOVT. OF GUJARAT	2019 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Introduction of UGC approved Community college course in Tourism and Hospitality (certificate course, diploma course, advance diploma course).

- Rusa 2.0 infrastructure grant of 2 crore.

- KCG grant for Finishing School.

- Orientation programmes in various departments like NSS, NCC, CWDC and for first year students.

- Organization of Sahitya Akadami Sponsored National Seminar by Gujarati and Hindi Department.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize student oriented seminar	Student oriented seminars were organized by all subject departments
To organize National Seminar	Department of Hindi and Gujarati Organized one day National seminar sponsored by Sahitya Akadami.
Participation in cultural activities	3rd rank in S.P. University inter college youth festival in drama.
Excellent performance in sports	Selection in kho-kho in West Zone Inter University competition. Runners up S.P.U inter college Khokho (woman) competition. Second rank in S.P. U inter college Boxing Competition. Athletics- 2 silver and 7 Bronze
NSS Camp	Outreach programmes like Blood Donation Camps, HIV-AIDS Awareness, Health Awareness(thalassemia check up, etc), Yoga and Youth Awareness Programmes were organized..
NCC	6 girls and one boy selected inTSC delhi, Parabasic course -Agra Uttarpradesh 1 student selected Mavlankar Shooting competition -Chandigadhh. NIC camp- 10 students Army attachment camp Gandhinagar- 6 students selected
INVITED Subject EXPERTS	Almost all the departments arranged guest lectures

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	06-May-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>From this year we have online admission process. Our institution was given the help desk regarding online admission. From admission to final result all details of the students are computerized. Cash, Accounts, and fee receipts are computerized. Students Transfer Certificates, Students Transcripts, Recommendation Letters, all are computerized. Students Presence Sheet, Records of Marks for Internal Examination as well as University Examination are computerized. Employees' details of services, development, salary, etc. are computerized. The institution has the customized, transparent and need based management information system. In the beginning of the year, the principal has the formal meeting with the management and prepares an action plan for the whole year. At the end of every month principle has the meeting with the management and they discuss plans, issues and new agendas and in this way the entire system works. Accordingly the principal arranges meeting with the Departmental heads. Heads arrange Departmental meetings.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Though the curriculum is designed by the Sardar Patel University, our faculties participate in workshops organized by the Board of Studies of various Departments. - The Time Table Committee prepares the time table as per the rules of UGC. Faculties are allotted 16 lectures of 60 minutes. Visiting faculties are also appointed by the Management as per the requirements. - Regarding curriculum teaching in the classroom, meetings of the departments are held and the strategy for effective implementation of curriculum in the classroom is prepared. List of required reference books are also given to the library purchase committee. - In each and every classroom, the curriculum and the list of reference books are given to the students so that the students can have idea beforehand about their coming semester. - Faculties use ICT in the classroom and make the students internet friendly. - Students are motivated to prepare their assignments, project works, and participation in debate, group discussions and oral presentation in the class room. - Academic Calendar is the mirror of our strategic planning of curriculum. -each faculty prepares the academic planner in the beginning of the year and works accordingly.. - If need arises extra classes are organized. - Guest lectures and experts are invited to share their views on syllabus. - The following faculties have participated in the development of syllabus of S.P University. This year the syllabus of first year in all the subjects have changed. 1. Dr. Suresh Gadhavi in English deptment. 2. Amita Bhatt (chairman of Board of Studies) in Gujarati subject. 3. Binaben Chaudhary (Chairman of Board of Studies) in Co-Operation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
FINISHING SCHOOL		11/09/2018	365	ENTREPRENEUR SHIP	SKILL DEVELOPMENT BUILT
TOURISM AND HOSPITALITY		14/08/2018	730	EMPLOYABILIT Y	JOBS IN TOURISM AND HOTEL MANAGEMENT

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	87	50

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Every year we take feedback manually from the students. Feedback is the mirror of the work of the faculty, institution and other stake holders. Each student gives feedback of their respective teachers on 5 point scale. A committee constituted by the head of the institution goes through these feedback forms and gives report card to the teachers which help to know present position and scope for their improvement as far as student expectations are concerned. From the feedback of students, the level of the work of the faculty, efficiency, use of ICT, work techniques, teaching methods are reflected. From the score, the principal evaluates the working capacity of the faculty. If necessary, instructions are given to the faculty for the further improvement. Students' feedback states that there is scope to improve ICT based teaching in the classrooms. Students have suggestions for few faculties to provide multiple choice questions on topic taught. The faculty tries to improve the suggestions in the forthcoming year. Satisfactory work from the faculty is also appreciated in the meeting. From the feedback of students, needs for the improvement in the facilities of the institutions, level of teaching and necessary suggestions should be considered and discussed by the principal with the management. Students are poor in English. From feedback their level of English is recognized and so basic grammar class in English, communicative English and one week special classes for English are introduced.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	1950	1090	1090
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1090	0	21	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	20	50	3	1	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

When students enter the college, they are not confident about their self as they are surrounded by many queries and worries because of new environment, new place and new system sometimes they undergo depressed condition and crisis. They are even not able to identify such depression. Their parents also do not know about the depression of their wards. The faculties find out the students socioeconomic and cultural background. They also find out their mental blocks. To come out this situation, the institution organizes Orientation programme for the students at the beginning of the academic year to provide information regarding the vision and mission of the college and the facilities available in the campus. In this programme we make them aware with syllabus, timetable, classrooms, curricular activities, examination system, assessment system and few more things. Whatever their queries are there we try to solve them and make them comfortable. We also organize NSS student orientation programme and we make them aware with the motto of NSS and encourage them to join NSS in order to become a better human being. The institute is boasting of producing better, meritorious, responsive and cultured citizens. The result achieved in the last five years in sports activities highlights the success of our students. Evidence of Success Our activities and achievements are to be considered the Mirror of the Student Orientation programme in NCC. – Orientation programme has proved to be the ideal system and tremendous improvements have been seen in the overall performance of the students. The comparison of Semester 1 and Semester – 6 results bear the testimony to the Student Orientation Programme. There is a significant change and marked improvements in the students attendance and attitude and this led to less drop out ratio. Due to regularity and alertness of faculty, attendance has improved which has led to significant positive change in the result too. Due to constant guidance by the faculty, tremendous boasting level is noticed in confidence. This means the campus is students centric and friendly. – To grasp certain basic things because of a wide variety of problems such as language and communication barriers as a result of social and economic inequality in the society. It also helps to bridge the gap and builds a culture where students as a whole community can express easily without apparent psychological inhibitions. Thus the habit of sharing is cultivated. This strategy has greatly benefited the institution as the students and the institution both have gained in different ways. A system of student's feedback has strengthened this belief

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1090	21	51.90

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

21	21	4	0	12
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6th/Third	21/04/2018	13/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college is affiliated to the Sardar Patel University VallabhVidyanagar. The examination reforms are initiated by the university. It has formed "University Examination Reform Committee" for the purpose. The institution implements the reforms suggested by the committee. At the college level, we have formed the Examination Committee, the chief concern of which is to see that the examinations are conducted properly and no malpractices are done For Continuous Internal Evaluation, the institution takes internal test/exam, assignments, and project works. Students progress is continuously monitored through this evaluation process. It is communicated to their parents also. Regular presence in the class room forces students to appear in all the internal tests. Those who are continuously absent are informed of their parents which affects their results. This year university has changed the assessment system. The internal assessment is of 30 marks, From which 5 marks are for presence, 10 marks are from their assignment and 15 marks from their internal examination. Students are informed of the whole process during their orientation programme and it is also uploaded on the institute's website. Guests lectures are also arranged for the better understanding. Presentations of the students are also arranged.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at the beginning of every year and it is followed as per the schedule. The University declares the academic calendar for the whole year and the Institute has to follow it. Institution Academic calendar is prepared as per the schedule of the university Academic calendar. The examinations are conducted as per the university calendar schedule. The final result out of 30 marks is given by the faculties in the class rooms and also displayed on the notice board. There is an option of retest for those students who due to certain circumstances cannot appear for the internal examination. It is also displayed on the notice board. Those students who are not satisfied with their result can also fill the form of rechecking. So, the internal evaluation system is transparent.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://aac.ac.in/Home/Result_analysis

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	ARTS	196	153	79.2
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://aac.ac.in/Student_review/Student

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	PSYCHOLOGY	1	3.5
International	HISTORY	2	3.5
National	GUJARATI	3	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SOCIOLOGY	2
ENGLISH	1
GUJARATI	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	10	3	0
Presented papers	3	11	0	0
Resource persons	0	0	9	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
WORLD YOGA DAY	NSS	21	250
ONEDAY CAMP AT ATMIYADHAM, BAKROL	NSS	3	60
ORIENTATION PROGRAMME	NSS	10	150
PLASTIC FREE CAMPUS RALLY	ROTARY CLUB, ANAND AND NSS	0	80
ONE DAY CAMP AT COLLEGE	NSS	5	90
VOTING AWARENESS PROGRAMME	NSS	9	50
TREE PLANTATION PROGRAMME AT COLLEGE	NSS	8	30
SWACCHHTA ABHIYAN	NSS	2	30
TREE PLANTATION AT RAMPURA VILLAGE (250 PLANTS)	NSS	2	25
SWACHHTA SARVEKSHAN GRAMIN AWARD PROGRAMME	NSS	2	100
NIC CAMP	S.P.UNIVERSITY, NSS	0	2
ONE DAY CAMP AT COLLEGE	NSS	4	85
CELEBRATION OF ENVIRONMENT DAY MAGREECULTURE UNIVERSITY	NSS	2	25
HELPING DAY (VISIT TO SLUM AREA)	NSS	15	100
YOUTH MOCK PARLIAMENT	SPUNSS	0	2
AWARENESS PROGRAMME FOR DIVYTANG SCHOLARSHIP	NSS	2	60
NSS ANNUAL CAMP AT VADTAL	NSS	9	102
ROAD SAFETY PROGRAMME	NSS	9	50
LECTURE ON ORGANIC FARMING	NSS	3	157
CLEANLINESS AWARENESS PROGRAMME AT VADTAL	NSS	2	150
SAVE TREE SAVE	NSS	3	200

ENVIRONMENT PROGRAMME			
VYASANMUKTI PROGRAMME	NSS	2	300
SOCIO ECONOMIC SURVEY	NSS	2	120
ORIENTATION PROGRAMME	NCC	4	200
SWQACHHTA HI SEVA SAMAROH	NCC	2	108
WORLD YOGA DAY MCELEBRATION AT V.V.NAGAR	NCC	1	45
CELEBRATED NATIONAL NCC DAY AT V.V.NAGAR	NCC	1	20
INDEPENDEANCE DAY CELEBRATION	NCC	21	133
TSC CAMP DELHI	NCC	0	7
P.B.C AT U.P	NCC	0	1
S.N.I.C (EK BHARAT SHRESTH BHARAT)	NCC	0	6
ARMY ATTACHEMENT CAMP AT GANDHINAGAR	NCC	0	6
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Sardar Patel University Inter College KhoKho Runners Up	Award	SPU	12
Sardar Patel University Boxing Competition	Award	SPU	5
SARDAR PATEL UNIVERSITY INTER COLLEGE ATHLETICS COMPETITION	AWARD	SPU	9
SARDAR PATEL INTER COLLEGE YOUTH FESTIVAL DRAMA COMPETITION	AWARD	SPU	8
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
LEGAL AWARENESS PROGRAMME	NSS AND LSA	LEGAL AWARENESS	3	60
SWACHH BHARAT	13 GUJ BN, NCC, V.V.NAGAR	SWACHHTAHI SEVA SAMAROH	2	108
GENDER ISSUE	INSTITUTE AND CWDC GUJARAT	INVITED ZANKHNA TRIVEDI TO DELIVER LECTURE ON WOMEN EMPOWERMENT	9	103
GENDER ISSUE	INSTITUTE	BETI BACHAO BETI PADHAO	4	123
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
DR. PARVATI GOSAI, DEPARTMENT OF HINDI, SPU	50	INSTITUTE	1
INVITED DR. AJAYSINH CHAUHAN BY GUJARATI DEPARTMENT	60	INSTITUTE	1
VISITED GUJARAT FORENSIC SCIENCE LABOURATORY, GANDHINAGAR AND KANORIYA MENTAL HOSPITAL, AHMEDABAD	30	INSTITUTE	1
INVITED DR. AMIT PARMAR BY SC/ST CELL	100	INSTITUTE	1
MR.CHIRAG OF DHYEY ACEDEMY	70	INSTITUTE	1
LECTURE ON LW AND WOMEN AWARENESS BY JAPLPA PATEL (GUJARAT POLICE)	150	INSTITUTE	1
PRO.M.N.JOSHI DELIVERED A LECTURE ON GANDHIJI AT BORIYAVI COLLEGE	50	INSTITUTE	1
INVITED GUEST AT NEHRU YUVA KENDRA, ANAND	100	NEHRU YUVA KENDRA	2
DR. PARESH PARMAR INVITED AS EXTERNAL PHD VIVA REFREE	3	SAURASHTRA UNIVERSITY	1
DR. G.R.VYAS INVITED AS EXTERNAL	3	SAURASHTRA UNIVERSITY	1

PHD VIVA REFREE			
DR. G.R.VYAS INVITED AS EXTERNAL PHD VIVA REFREE	3	SAURASHTRA UNIVERSITY	1
SPEAKER OF RADIO SPONSORED PROGRAMME	0	AKASHVANI, VADODARA	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Reference Books	48532	530215	132	59150	48664
Journals	5	5000	0	0	5	5000
CD & Video	15	3500	0	0	15	3500
Text Books	750	126520	15	14600	765	141120
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	47	20	0	0	9	0	40	0
Added	0	0	0	0	0	0	0	0	0
Total	56	47	20	0	0	9	0	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
550000	482111	150000	63000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has appointed skilled workers to maintain and utilize physical, Academic and support facilities. As and when required, they provide all the Support services through their team. Our administrative staff also take care of

Such facilities. The institute has the maintenance committee also. Physical Facilitates the campus is under the surveillance through cameras installed at appropriate places and 7 days 24 hours professional security. Corridors, Passages, common areas, class rooms, parking, laboratories and library are covered under surveillance. Two underground and overhead water tanks are Regularly cleaned and maintained by the professional agencies. Ro in the water Room with coolers are regularly maintained. Housekeeping Staff regularly cleans and maintains all areas, washrooms and keep them in Hygienic conditions. Parking facilities are allotted to staff and students in various areas of the campus. Library the library has one full Time librarian and one peon. The library is maintained regularly. The Librarian places the order for reference books, text books, periodicals, news papers. Budget is allocated in the beginning of the year and regular upgradation is held according to budget. Under the observation of the Librarian, reading room, computers, photocopying machine, question bank and all Cupboards for reading material are regularly maintained. Sports complex the Institute has permanent physical instructor appointed by the Government. The sports room and sports ground are properly maintained. Required Grounds and facilities are also developed. Computers the institute has Computers which are maintained regularly. Class rooms the institute has 23 classrooms. Computers, furniture and benches are maintained properly. College peons regularly visit classrooms and take care of their maintenance.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship SC/ST/SEBC	356	916790
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

No Data Entered/Not Applicable !!!

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	145	BA	ARTS	AIPGS MA, PG Department SPU VVN, H.M.Patel College of Education, Anand Education College, M.B Patel College of Education, SPU	M.A, B.Ed
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Patriotic song Competition	Institute	23
Debate Competition	Institute	20
Mehndi and Hairstyle Competition	Institute	22

Arti Sushobhan Competton	Institute	11
Rangoli Competition	Institute	20
Environment Day Celebration	Institute	150
Helping Day	Institute	100
Cooking Competition	Institute	28
Traditional Day Celebration	Institute	50
Sardar Patel University Inter College Khokho Runnersup	SARDAR PATEL UNIVERSITY	12
Sardar Patel University Inter college Boxing Competition	SARDAR PATEL UNIVERSITY	5
Sardar Patel University Inter college Athletics Championship	SARDAR PATEL UNIVERSITY	9
Inter college Sardar Patel University Youth Festival Drama Competition	SARDAR PATEL UNIVERSITY	9
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have formed the Student Counseling and Career Guidance cell for our students. This committee arranges various programmes for students counseling and career guidance. Apart from this whenever any students approach any faculty for consoling or guidance, they are helped thoroughly. Students have an easy access to all teachers for such matters

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Institutional administration is participatory in nature and decentralized. The principal who is the academic and administrative head of the college supervises all activities of the college and ensures maintenance of academic discipline, overall ambiance of the institution. He is assisted by the college council which consists of all Head of the Departments. Principal along with faculty members decide about the calendar of events, subject distribution, course plans, lesson plans schedules, cocurricular and curricular activities. HODs are accountable for the smooth functioning and completion of syllabus, internal and university examination, internal assessments and all other regular academic activities. The college encourages participative management practices by constituting various committees. In each and every matter of college management is paramount. The management is involved 100 in every task, infrastructure and Program. The principal and all faculties are also involved. There is constant effort to increase education level and upgrade education system. The leadership of management is best. There is pivotal role performed by governing body, management, principal, IQAC Committee, steering committee, teaching and nonteaching staff, supporting staff, Alumni Association etc. to increase the level and standard of education. The principal represents loonaing challenges and tasks before management. The academic, financial, infrastructure development work is done through decentralization. Academic Programs, memorial lectures, intercollege competitions, expert lectures, Youth festival, sports achievement ect. are made possible only through the participation of management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Sardar Patel University, so it follows the rules and regulations of it. The institution takes the following steps for curriculum development: The content of the syllabus and the ideas of course content are conceived from the U.G.C. guidelines. The faculty members of the concerned department frame the course curriculum and putup before the Board of Studies for approval. Prof. Amita Bhatt, Department of Gujarati, and Prof. Bina Chaudhary, Department of Economics, are chairman of Board of Studies. Almost all the faculty are members of the Board of Studies. The syllabus which is approved by the Board of Studies is put up before academic

council for approval. Finally the syndicate and the senate of S. P. University approve the syllabus. Feedback from students and faculty is generally obtained before restructuring the syllabus. the curriculum is discussed in detail among the students and the order of reference books is given to the librarian. Curriculum related movies and video clippings are shown in the classroom.

Teaching and Learning

The teachers are encouraged to attend refresher courses, seminars, workshops, conferences, Orientation courses etc. the students are encouraged to attend various competitions and seminars organised by our college and other institutions. Teachers are evaluated by students by filling of structured feedback forms. Forms are evaluated and analysis is given to the respective faculty for further improvement in teaching and learning. Teachers are encouraged to use ICT as their teaching aids to make their classes more interesting and effective. For this, the college provides necessary infrastructure to the teachers. The teachers prepare the study materials and distribute the same to the students. The college has well experienced and qualified teachers.

Examination and Evaluation

Our college is affiliated to the Sardar Patel University VallabhVidyanagar. The examination reforms are initiated by the university. The institution implements the reforms suggested by the University. This year university has changed the assessment system. The internal assessment is of 30 marks, From which 5 marks are for presence, 10 marks are from their assignment and 15 marks from their internal examination. At the college level, we have formed the Examination Committee, the chief concern of which is to see that the examinations are conducted properly and no malpractices are done.

Research and Development

API forms are filled by all faculties including the principal. So that all the faculties move towards self improvement in the field of research and development. Faculty development programme for teachers in Specific area. Orientation and Refresher courses for faculties. - Presentation of papers in State, National and International

	<p>Seminars, Conferences and Workshops. The Research Committee of the college helps the teachers who want to apply for project to UGC and other funding. The committee provides the necessary information and guidelines for the same. Dr. Jitu Kaniya, Department of Psychology, Has completed Minor research project this year. chair various academic sessions. - Promote faculties to write articles in UGC approved journals and also of publication of books. We have 8 Ph.D.Guides.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Computers with internet Display of new arrivals in library - New Purchasing of text books, reference books and magazines Maximum use of ICT in Teaching and Learning - Book Exhibition Involvement of Students in Library Committee. To improve the Teachinglearning process the college plans to introduce smart boards in the class rooms</p>
Human Resource Management	<p>The college provides ample opportunities to faculties and administrative staff to display their skill. They are appointed in various committees as per their tests and interests and throughout the year different activities are conducted. The college authority encourages the faculties to pursue research work that would help them to update the frontiers of knowledge. The college plans to organise seminar for quality improvement in the teaching and learning. The college authority convenes staff meetings as and when require to discuss and address various problems of the staff.</p>
Industry Interaction / Collaboration	NA
Admission of Students	<p>Online admission in First year as per the rules of the Sardar Patel University and the Government of Gujarat. We strictly follow the prescribed reservation norms. This year our college was given the help centre and our staff has provided information to number of students. The admission of the students in theFirst Semester are taken strictly on merit basis. The date of admission and other related news are announced in college notice board and through local media (both print and electronic). Moreover, the same has</p>

been uploaded in the college website for wide circulation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	On the college website yearly planning, Agendas of the meeting, academic Calendar, upcoming events are Displayed.
Administration	Customized software is developed and it Has been used for multi purposes.
Finance and Accounts	All accounts are digitalized.
Examination	University question papers, model Question papers, mcqs, internal Results, rules and regulations of Examination, forms for retest and Rechecking, university ranker and their Opinions are on college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ADVANCEMENT IN SOCIAL SCIENCE	3	12/11/2018	02/12/2018	21
19TH SHORT TERM COURSE	1	01/01/2018	06/01/2018	7
HISTORY AND	1	07/01/2019	13/01/2019	7

CULTURE, SHORT
TERM COURSE

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Any achievement by employees are recognized By our Management. Easy access to laptop and free photocopy facilities are given for academic purpose.	Tution fee waiver, book Bank support for the Wards of the supporting Staff, festival advance, Payable in easy Installment, free Computer literacy Training, financial Support in case of major Illness.	the poor and Needy students are supported by Management and Faculties Students,nutritious and High protein food for Sports students,easy Access to retest for Sports students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

THE INSTITUTION HAS AN AUDITOR NAMED JAYANT PATEL AND CO. WHO AUDITS ALL THE ACCOUNTS YEARLY. APART FROM THIS, THE COLLEGE MANAGEMENT TAKES ACTIVE INTEREST IN MAPPING ALL ROUND DEVELOPMENT OF THE INSTITUTION. SO THEY ALSO INSIST YEARLY AUDIT OF THE INSTITUTE. THE INSTITUTION WAS ALSO ASSESSED BY THE DEPARTMENT OF HIGHER EDUCATION OF THE STATE OF GUJARAT. THE LAST AUDIT DONE FOR OUR ACCOUNTS IS IN MAY, 2019. THERE ARE NO ADVERSE COMMENTS OR AUDIT OBJECTIONS.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GOVERNMENT OF GUJARAT	Yes	JAYANT PATEL AND CO.
Administrative	Yes	GOVERNMENT OF GUJARAT	Yes	JAYANT PATEL AND CO.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PARENTS MEETING, PARENTS FEEDBACK, PARENTS PARTICIPATION IN CULTURAL ACTIVITIES

6.5.3 – Development programmes for support staff (at least three)

**PARTICIPATED IN A LECTURE ON CLEANLINESS AWARENESS, PSYCHOLOGICAL COUNSELING
-HOW TO DEAL WITH WORK PRESSURE, MEETINGS**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

**APPROVED NATIONAL SEMINAR, REGISTERED ALUMNI ASSOCIATION, RENOVATION OF COLLEGE
BUILDING**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Introduction of UGC approved Community college course in Tourism and Hospitality	05/02/2018	14/08/2018	14/08/2018	1
2018	Rusa 2.0 infrastructure grant of 2 carore.	18/06/2018	07/02/2019	07/02/2019	1
2019	Organization of Sahitya Akadami Sponsored National Seminar by Gujarati Department.	18/06/2018	27/01/2019	27/01/2019	200
2019	Organization of Sahitya Akadami Sponsored National Seminar by Hindi Department	18/06/2018	19/01/2019	19/01/2019	250
2019	Feedback from students	18/06/2018	08/10/2019	08/10/2019	350

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	10	10	11/02/2019	7	TEACHING COUNSELING AND GUIDANCE	TEACHING AT PRIMARY AND SECONDRY SCHOOL AT VADTAL	37
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Helping Day(visit to slum area)	22/01/2019	22/01/2019	100
CELEBRATION OF GANDHI JAYANTI	02/10/2019	02/12/2019	450
VISIT TO BIO DIESEL PLANT AT ANAND AGRICULTURE UNIVERSITY FOR ENVIRONMENT AWARENESS	22/01/2019	22/01/2019	50

STUDENT PARTICIPATION IN SEMINAR : DRUG ABUSE, DRUG MENACE, RIGHT TO EDUCATION	01/07/2019	01/07/2019	100
Plastic Free Campaign rally	05/08/2018	05/08/2018	80
World Yoga Day Celebration	21/06/2018	21/06/2019	250
TEACHERS DAY CELEBRATION	05/09/2019	05/09/2019	450
Cleanliness awareness programme at vadatal	11/02/2019	12/02/2019	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation : The architecture of the building is such that minimum tube lights are required. Ledtube lights are used only at the time of requirement. Acs are used only when temperature is not comfortable. Green Campus: The College has a lush green campus. Tree are planted every year in the campus and taken proper care of. The college garden is also well maintained. Plantation programme has been done to make the college campus green. Plastic Free Zone: Initiatives have been taken not to use the plastic materials in and around the college premise. Clean Campus: The NSS unit of the college often undertake 'Clean the college campus' programme, under which the cleaning of the college premises is carried out.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Every year seminars are organized for teachers and students for competence building. We also encourage the faculty and students to attend seminars and workshops organized by other institutes and universities. The institute encourages its faculty for research work. The teachers who complete any research work are honored by the management publicly. This year Dr. Jitu Khaniya has completed Minor Research project.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the Institution is Dissemination of knowledge and formal university education for people who could not afford to go to metropolises due to paucity of income. It was a mission to educate the havenots with minimum expenses and education at doorstep. Vision of this institute is to provide education to each and every student of rural and semi rural area. Since the inception of this institute till today, majority of the students come from rural area and many students come from below the middle class family. We plan various activities for their Education and Empowerment. Development Cell makes several efforts for Education, service, Health, safety, self employment. Efforts are been made to not only provide Education but to teach self skills, life skills through

various short term courses, create awareness of various social, economic and environmental and gender issues. CWDC teaches life skills like Decision making, endurance, tolerance, patience, selfless services etc to our girls students. In N.S.S we try to inculcate some of the values to our students which are beneficial to them in their real life and also help them to build their character. They do regular voluntary work at old age home also visit to slum area by distributing household things. We also promote the sports activity to our students. Many students take part in state and national level camps. We also arrange motivational lectures for our students.

Provide the weblink of the institution

<https://aac.ac.in/>

8.Future Plans of Actions for Next Academic Year

1. To renovate college building. 2. To equip classes with digital smart boards and some digital tools. 3. To make Necessary infrastructural changes in library initiate. 4. Renovation of the college website. 5. To organize NAAC sponsored national level seminars. 6. To encourage faculties to apply for Minor Research projects, stride project, IMPRESS (ICSSR) Research projects. 7. To encourage faculty for research.